

CORMORANT COMMUNITY CENTER AND SHELTER RENTAL AGREEMENT

DATE of EVENT _____ TYPE OF FUNCTION _____

Check which rooms renting:

CORMORANT ROOM _____ SCHOOL ROOM _____ SHELTER _____

Will there be alcoholic beverages present? YES _____ NO _____

STARTING AND ENDING TIME OF FUNCTION _____ (include time for clean-up)

Room Fees _____ Cormorant Room \$250.00
School Room \$100.00
Both Rooms \$300.00

Deposit + \$250.00

Total _____ = PAYABLE WHEN ROOM IS RESERVED (include check, no credit/debit cards) .

Checks are to be made out to Cormorant Township and mailed to
Cormorant Township, 10929 Co. Hwy. 5, Pelican Rapids, MN 56572

PERSON RENTING FACILITY _____

ADDRESS _____

PHONE NUMBER Home _____ Cell _____

Would you like to advertise your event on our outdoor sign? _____ (yes or no)

How? _____ (depending on space, not all of your event listing may fit on the sign)

PLEASE READ THE ATTACHED USER POLICY BEFORE SIGNING THIS FORM

I, _____, representing _____
(Name) (Group name)

do understand that my group and I will abide by all the rules set forth on the attached User Policy sheets and fee schedule. We agree that we are monetarily responsible for any damage to the premises over and above the normal wear and tear for our use of the premises on _____ (date of event).

SIGNATURE _____ DATE _____

ADDRESS _____ PHONE NUMBER _____

The damage deposit will be returned when the premises are approved after use. If the building is not restored to the original condition, any necessary cleaning or repair costs will be deducted from the damage deposit. Any violation of the alcohol policy will also result in keeping the \$250.00 deposit. Note no key is needed for renting as the double doors of the center automatically open at 5:00 a.m. and automatically lock up at 9:00 p.m. You can remain in the building after 9:00 p.m. as long as all other doors in the building are locked before you leave.

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