

The Cormorant Township Board meeting was held on **Tuesday, July 25th, 2023**, at 7:00 p.m. at the Cormorant Community Center. Board members present were: Chairperson Steve Sorenson, Supervisors John Buhaug and Tony Hubbard, Treasurer Susie Braseth, and Clerk Claudia Hanson. Deputy Clerk Penny Wickenheiser was absent.

- A. **Call to Order** by Chairperson Sorenson followed by the Pledge of Allegiance.
- B. **Minutes** from the July 11th regular meeting were read. Motion to approve minutes made by Tony, seconded by John. Carried 3-0. The claims/bills were signed as presented.

C. **New Business**

- 1) **Rick Renner, Sewer Permit** – Mr. Renner needs permission to bore under a township road for Gene Olson, at 14104 Globstad Beach Road on Middle Cormorant Lake. He will be placing drain field near Globstad Beach Road right of way and boring a 2” line under the road. Board reviewed his permit application and diagram. John made motion to approve permit, seconded by Steve. Carried 3-0.
- 2) **Teri Thorsen** – Ms. Thorsen lives at 10398 Sherbrooke Beach Lane on Lake Ida and has a question regarding a 20’ x 80’ asphalted section of road shoulder located right next to the Lane. On the GIS map, there is a small section of old asphalt parallel to the township road and she would like to have it re-surfaced, as she can use it for overflow parking. She is inquiring if the township would resurface that portion or if it even was part of the township road? Board reviewed area and this was privately asphalted by a prior owner 40 years ago, therefore, it is not part of the tarred portion of the township road (Sherbrooke Beach Lane). Any improvement to this road shoulder section would be her responsibility. Steve offered to call Zoning if she could resurface this section on her own and will call her back.
- 3) **CLWD Water issue, Office repair** – **Ellis Peterson** advised the Board of the water flow survey done by Eric Jones, Houston Engineering. He basically advised that the elevation of the parking lot needs to be higher to divert water runoff from the outside of the School Room part of the center. The CLWD and Library Link site have flooded in the past. Ellis shared water survey information so parking lot can be fixed to a higher elevation. John added that cement is also needed under the kitchen ramp before the ramp can be rebuilt. Both CLWD and the Board agreed to having this work done. Jeff Moritz, CLWD,

asked if the moldy carpet could be removed and replaced with vinyl laminate or tile.

Board agreed with removal. Financially, CLWD will help out with the costs involved.

Ila offered to flush out the buried pipe, which the downspouts flow water through, to make sure not plugged up with debris.

D. **Old Business**

- 1) **Cooking Classes, Detroit Lakes Forest School** – Claudia shared these classes were cancelled due to lack of interest, but Melissa will try again potentially this fall or winter when indoor events maybe more desirable to attend, versus during summer months.

E. **Recycling**

- 1) **Brush/Compost Site Land Update** – Steve has signed papers with Opal Rogstad, landowner's realtor, to begin the purchase of land. John has met with Meadowland Surveying at the site to explain the property and boundaries. Once survey is done, closing on the property can be scheduled. The survey costs will be split with Marlene Olson, landowner, and the township will pay for the survey. Board was all in agreement with the process of this purchase, with a motion by John, seconded by Tony. Carried 3-0.
- 2) **HHW Mobile Waste Day** – Steve reminded Board to have the tar crew and any other township employees available on August 25th (Friday) for our household hazardous waste removal day.
- 3) **Trex Plastic Recycling Challenge** – Claudia advised this has been set up and Rick Julian has offered to help record the amount of plastic we collect. Once a certain amount of plastic has been collected, Trex will construct a recycled bench, made of plastic, and given to the township! A few more collection boxes have also been ordered to be set up around the community center.

F. **Roads**

- 1) **Ideal Beach Road, water run off** - A letter was drafted to address this issue that was raised at the last meeting. John advised that Becker Cty Zoning mentioned to wait mailing letter, to see if any heavy rainfall would cause flooding. If so, then the letter could be sent to have corrective measures taken. John gave Zoning a copy of letter if any revisions or suggestions are needed if letter is to be sent.

- 2) **Road Work** – Steve updated that Anderson Brothers still tied up with road work in Waubun. Their sealed bid for roadwork was accepted at the last meeting. Steve will reach out to Anderson Bros. again to see if they can give us a tentative start date for our township road work.
- 3) **Bishop Road Sign** – John is still waiting for the sign he ordered.
- 4) **Swing Away Mailbox Post Request** – John mentioned the soil is getting very hard to dig posts. We need rain badly.
- 5) **Victory Lane/Victory Road mailboxes** – John was able to clarify with the Lake Park Postmaster that the mailboxes could be lifted up higher so township plows can remove snow easier and keep the area cleaner for the mail personnel to deliver mail. There also was confusion on which road these mailboxes were on (Victory Lane, not on Victory Road) so the postmaster agreed to leave the mailboxes where they are currently located. There is no need to have them moved out to Cty. Hwy 5.
- 6) **Parke Township** – A board member from Parke Township asked Steve if our township road crew could be hired to do their township's crack fill. Board agreed we would not want to have our crew hired out to do other township's road maintenance.

G. Other Business

- 1) **DOT Compliance Report** – Claudia completed the report which is due every 2 years.
- 2) **Payroll Automation** – Tony confirmed that CTAS appears to be the best option to complete automated payroll. Susie just needs to learn how to use it.
- 3) **Fuel Tank** – John suggested adding a 500-gallon fuel tank near the sheds for the plow and truck crew to use when needing to refuel. John was advised that sometimes the diesel pumps have not worked at the Cormorant Store. Board discussed that this would be more convenient and John will check into prices. Claudia offered to ask about insurance cost for the tank.
- 4) **Prepay Propane** – Susie advised the cost to prepay propane from Lakes Country Co-op. (\$1.69 a gallon). Board discussed and agreed to have Susie purchase 2000 gallons.
- 5) **Cormorant Daze** – This is coming up on Saturday, August 19th, 2023.
- 6) **Showteam Coordinator** – Claudia received one inquiry on this.

- 7) **Wasps in playground** – Claudia received call that there are wasp nests in the landscaping around the playground. Ed Chenze will spray for this yet tonight.
 - 8) **District 9 meeting** – Vance Bachmann, our district director, sent notice that this meeting will be held at the Dilworth Community Center in Dilworth, MN on August 14th, 2023, starting at 5:30 pm.
 - 9) **Miscellaneous Mail** – None was received.
- H. **Adjournment** - The township meeting was adjourned at 7:42 p.m. with a motion from Steve, seconded by John, carried 3-0. The next regularly scheduled meeting will be held on August 8th at 7:00 p.m.

Respectfully submitted,

Claudia M. Hanson, Clerk