

The Cormorant Township Board meeting was held on **Tuesday, November 28th, 2023**, at 7:00 p.m. at the Cormorant Community Center. Board members present were: Chairperson Steve Sorenson, Supervisor John Buhaug, and Supervisor Tony Hubbard, Treasurer Susie Braseth, Clerk Claudia Hanson, and Deputy Clerk Penny Wickenheiser.

A. **Call to Order** by Chairperson Sorenson followed by the Pledge of Allegiance.

B. **Minutes** from the October 31st regular meeting were read. Motion to approve minutes made by Tony, seconded by John. Carried 3-0. The claims/bills were signed as presented.

C. **New Business**

1) **LPA Community Education** - Roz Howery was not able to attend tonight.

D. **Old Business**

1) **December meeting** – As this meeting date is not determined until November, Board discussed and agreed to have meeting on Tuesday, December 19th, at 7:00 pm.

2) **New Security system DVR** – Claudia met with Brian at Summit Protection Systems to install the new DVR system. This new software can also be uploaded to the Board’s laptops to view camera footage. Claudia can assist to have that done for whoever would like to have the software installed.

3) **Ladies Night Out** – This was again a well-attended event, with the weather cooperating.

E. **Recycling**

1) **Brush/Compost Site** – Ed Chenze advised the site closed Sunday, November 26, 2023, However, people are still trying to drive around the gate.

F. **Roads**

1) **Mailbox Post Requests** – Claudia advised one mailbox post was received and can still proceed with install as the weather has been so warm yet.

2) **Shouldering** - John noted half of the shouldering has been completed.

3) **Grant LRIP** - Claudia is continuing to work on this with John and with Jim Olson, Becker County Engineer. One of the requirements of the grant application is that Becker County needs to pass resolution at the Board of County Commissioners meeting, with the county agreeing to sponsor us. Jim Olson will also need to supply us with

an estimate/engineering plan. Our township board also needs to pass a resolution stating that we seek the county support and the township Board agrees with the stipulations of the grant. Steve motioned, seconded by John to agree with resolution #2023-___ Resolution of Support for Cormorant Township 2023 Local Road Improvement Program (LRIP) Grant Application. Carried 3-0. All supervisors then voted in favor of passing this resolution.

G. Other Business

- 1) **Fuel Tank** – There is insurance coverage on the tank now.
- 2) **Flooring** – The hallway and library areas are done with the new replacement carpet. The CLWD office still needs to be completed and CLWD will be responsible for half of the costs. The new carpet looks great. Once all is done, a bill with labor will be sent to CLWD for their share.
- 3) **Candidate filing** – Claudia will be sending in an advertisement in the DL newspapers for candidate filing. Anyone desiring to be a candidate for office at the annual township election on Tuesday, March 12th, 2024, must file their name with the township clerk. Filing will begin January 2nd, through January 16th, 2024, with the clerks’ office open from 1:00 p.m. till 5:00 p.m. on Tuesday, January 16th, 2024, for filing. Offices open for filing are: One expiring 3-year term for Supervisor (John Buhaug’s position) and one expiring 2-year term for Clerk (Claudia’s position).
- 4) **Calendars** – Claudia distributed the December calendar and the 2024 calendar year with the township meetings outlined for next year.
- 5) **Miscellaneous mail** – No significant mail was received.

H. Treasurer’s Report - Susie presented her treasurer’s report for *October 2023*. Board reviewed claims (payments) and receipts. Data is available on request.

Beginning Balance	\$154,565.98
Receipts	+ \$ 762.93
Disbursements	- \$ 51,790.43
Ending	<u>\$ 103,538.48</u>
checking acct. balance	
Investment beginning balance	-0-
Investment purchased	-0-
Investment transferred/sold	-0-
Investment interest	<u>-0-</u>
Ending Investment value	<u>-0-</u>

Susie advised we will be getting our tax distribution (could be approximately \$170,000) in December, which will help our account balance. Motion to approve Treasurer's Report made by John and seconded by Tony. Carried 3-0.

- I. **Adjournment** - The township meeting was adjourned at 7:23 p.m. with a motion from Steve, seconded by Tony, carried 3-0. The next regularly scheduled meeting will be held on December 19th, at 7:00 p.m. (For Variance Hearing 6:30 pm).

Respectfully submitted,

Claudia Hanson, Clerk