

The Cormorant Township **Planning and Audit Meeting** was held on Tuesday, **February 28th, 2023, at 6:15 p.m.** at the Cormorant Community Center. Board members present were: Chairman Steve Sorenson, Supervisors John Buhaug and Tony Hubbard, Treasurer Susie Braseth, Clerk Claudia Hanson and Deputy Clerk Penny Wickenheiser.

- A. **Call to Order** by Chairman Sorenson followed with the Pledge of Allegiance.
- B. **Audit and Review of Financial Records** – Susie provided everyone with copies of summarized totals of all disbursements and receipts for the year 2022. Clerk’s set of CTAS records, and the employee card records were also available for review. Balances for the year end of Susie’s CTAS and Clerk’s CTAS matched. Supervisors looked thru, and noted records provided. Each supervisor then pulled three disbursements and three receipts to have Susie find in her records and also have Claudia look up in her CTAS to verify that each had the same information for each disbursement and receipt. Those receipts and disbursements called out matched for Susie’s and Claudia’s records.
- C. **Review of 2024 Levy** - Board discussed and reviewed what preliminary levy for 2024 should be. The levy had increased in 2021 due to a significant increase in the Fire contract. Otherwise, it had not changed since 2009. The board recommended the following levy, with no changes from last year, with regards to the ending balance for 2022.

	Ending Balance	Levy
<i>General Fund:</i>	<i>\$136,507.23</i>	<i>\$188,000</i>
<i>Road &amp; Bridge</i>	<i>\$ 707,710.73</i>	<i>\$204,000</i>
<i>Fire</i>	<i>\$24,320.97</i>	<i>\$43,000</i>
<i>Weed, Gopher, Beaver</i>	<i>\$15,598.58</i>	<i>\$0</i>
<i>Waste Management</i>	<i>-\$60,916.10</i>	<i>\$12,000</i>
<i>CCC</i>	<i>-\$77,680.37</i>	<i>--</i>
<i>Pickle Ball</i>	<i>-\$5,300.00</i>	<i>-----</i>
<b>TOTALS:</b>	<b><u>\$740,241.04</u></b>	<b><u>\$447,000</u></b>

- D. **Adjournment** – The meeting was adjourned at 6:50 p.m. with a motion by John, seconded by Tony. Carried 3-0.

Respectfully submitted,

Claudia M. Hanson, Clerk

