

The Cormorant Township **Planning and Audit meeting** was held on **February 26th, 2019, at 6:00 p.m.** at the Cormorant Community Center. Board members present were: Supervisors John Buhaug, Tim Erickson, Steve Sorenson, Treasurer Susie Braseth, and Assistant Clerk Cara Bjerken.

- A. **Call to Order** by Chairman Sorenson followed with the Pledge of Allegiance.
- B. **Audit and Review of Financial Records** – Susie provided everyone with copies of summarized totals of all disbursements and receipts for the year 2018. Clerk’s set of CTAS records, and the employee card records were also available for review. Balances for the year end of Susie’s CTAS and Clerk’s CTAS matched. Supervisors looked thru, and noted records provided.
- C. **Review of 2020 Levy** - Board discussed and reviewed what preliminary levy for 2020 should be. No significant changes were needed on amounts for each account. Susie updated the annual Financial Summary. The board recommended the following projected expenses and levy for 2020:

	Expenses	Levy
<i>General Fund:</i> <i>(includes CCC)</i>	<i>\$239,000</i>	<i>\$185,000</i>
<i>Road & Bridge</i>	<i>\$270,000</i>	<i>\$204,000</i>
<i>Fire</i>	<i>\$28,100</i>	<i>\$28,000</i>
<i>Weed & Gopher</i>	<i>\$2,700</i>	<i>\$3,000</i>
<i>Waste Management</i>	<u><i>\$26,300</i></u>	<u><i>\$12,000</i></u>
<i>TOTALS:</i>	<u><i>\$566,100</i></u>	<u><i>\$432,000</i></u>

The levy amounts have been the same since 2009.

- D. **Adjournment** – The meeting was adjourned at 6:25 p.m. with a motion by Tim, seconded by John. Carried 3-0.

Respectfully submitted,

Cara Bjerken, Assistant Clerk