

The Cormorant Township Board meeting was held on **Tuesday, November 12<sup>th</sup>, 2024**, at 7:00 p.m. at the Cormorant Community Center. Board members present were Chairperson Steve Sorenson, Supervisors John Buhaug and Tony Hubbard, Clerk Claudia Hanson, Treasurer Susie Braseth, and Deputy Clerk Penny Wickenheiser.

A. **Call to Order** by Chairperson Sorenson followed by the Pledge of Allegiance.

B. **Minutes** from October 29<sup>th</sup>, 2024, variance and regular meetings were read. Motion to approve minutes made by Tony, seconded by John. Carried 3-0. The claims/bills were signed as presented.

C. **New Business**

- 1) **Royal Oaks Road: New Sign by Highway, Mailboxes** – Claudia advised that Tara Ramsey resides on Royal Oaks Road and is having difficulty receiving packages at her dwelling as there is no street sign on County Highway 4. Ms. Ramsey contacted Becker County, and they instructed her to contact the township. John will order the signs for both ends of the road and will have them installed. Claudia will contact the Postmaster where the mailboxes for Royal Oaks Road should be located, as they are currently located on County Highway 4. It may be safer for residents to have their mailboxes relocated to Royal Oaks Road versus on a highly traveled highway.
- 2) **Community Ed Classes Canceled for November 21 (Pumpkin Class)** – Claudia indicated Roz Howery of Community Ed is unable to connect with the scheduled instructor of the pumpkin flower class, so they are canceling it.
- 3) **Becker County Emergency Hazard Mitigation Plan** – Claudia informed the Board about this plan, distributed hand out and is also posted on the township website. Input for the plan will be accepted by Becker County until November 21, 2024.

D. **Old Business**

- 1) Window and Window Well Installation – John advised that he is still waiting for items.

E. **Recycling**

- 1) **Brush/Compost Site** – John advised that no date has been scheduled for the closing of the brush/compost site yet as the weather has been very cooperative.

**F. Roads**

- 1) **Birch Point (Schroeder variance) follow up** – John reported he has been inspecting the construction clean up work done on the road, and he feels the gravel and dirt fill replacement of the road has been good. The contractors are still working on this.
- 2) **Sherbrooke Road culvert scope** – John advised he is hoping to still scope the culvert before winter.
- 3) **Road Grant** – Claudia received a call today from Brian Shepard, Becker Cty. Highway Dept. to schedule a meeting to discuss the road grant with him and John.
- 4) **Mailbox Swing away post request** – Claudia received a mailbox post installation request from a Tosten Erickson Road resident. John said the ground is not frozen yet, so we can proceed with the Gopher One request. Additionally, John advised a mailbox post located on Redman Beach Road needs to be moved out of the snowplow's right of way before winter.
- 5) **115<sup>th</sup> Claim Case closed** – Claudia received email from Deb Provence, MATIT, that no rebuttal has been received by the claimant's attorney after MATIT's denial of claim, so the case has been closed.
- 6) **ARPA Funds** – Claudia stated there is \$23,602.59 in ARPA funds left that Susie used towards road work this year.

**G. Other Business**

- 1) **LED Bulb Rebate** – Claudia delivered the rebate and received acknowledgement from Steve Haiby with LREC, however he advised of a correction in the rebate application so new total will be \$479 versus \$635.
- 2) **Election Results Posted** – Claudia advised the General Election results are posted on the community center's bulletin boards.
- 3) **Camera Out** – Claudia stated that Summit Protection fixed the one camera that was not working properly. However, another camera is now not working and the receiver in the office is very noisy. She will contact Summit Protection again.
- 4) **December Meeting Date** – The Board discussed dates to hold the December township meeting, This has traditionally been the only township meeting in December due to the

holidays. John motioned, seconded by Steve, to have meeting on December 17, 2024. Carried 3-0. Claudia will post notices of meeting and advise Zoning.

- 5) **Miscellaneous** – Claudia reported she received a nice thank you card from Barb Maasjo to the township allowing space to host Trunk or Treat event again. Claudia advised there is a variance hearing scheduled for the November 26<sup>th</sup> meeting. She also noted that the State Bank of Lake Park has begun issuing statements to each credit cardholder on the township board to help reconcile purchases, versus just mailing one primary statement to the township office.

H. **Treasurer’s Report** - Susie presented her treasurer’s report for *October 2024*. Board reviewed claims (payments) and receipts. Data is available on request.

Beginning Balance	\$231,818.50
Receipts	+ \$ 1,917.63
Disbursements	- <u>\$172,768.33</u>
Ending checking acct. balance	<u>\$ 60,967.80</u>
Investment beginning balance	-0-
Investment purchased	-0-
Investment transferred/sold	-0-
Investment interest	<u>-0-</u>
Ending Investment value	<u>-0-</u>

The Treasurer’s Report was approved by Tony, seconded by John. Carried 3-0.

I. **Adjournment** - The township meeting was adjourned at 7:21 p.m. with a motion from Steve, seconded by John. Carried 3-0. The next regularly scheduled meeting will be held on November 26<sup>th</sup>, 2024, at 7:00 p.m.

Respectfully submitted,

Claudia M. Hanson, Clerk and  
Penny Wickenheiser, Deputy Clerk