

The Cormorant Township **Planning and Audit Meeting** was held on Tuesday, **February 25<sup>th</sup>, 2025, at 6:15 p.m.** at the Cormorant Community Center. Board members present were: Chairman Steve Sorenson, Supervisors John Buhaug and Tony Hubbard, Treasurer Susie Braseth, Clerk Claudia Hanson, and Deputy Clerk Penny Wickenheiser.

- A. **Call to Order** by Chairman Sorenson followed with the Pledge of Allegiance.
- B. **Audit and Review of Financial Records** – Susie provided copies of all disbursements and receipts for the year 2024. (Reports she provided were itemized differently than usual, so supervisors needed Susie to explain the copies she printed out). Clerk’s set of CTAS records, and the employee card records were also available for review. Each supervisor then asked to pick three disbursements and three receipts for Susie to find in her records and also have Claudia identify in her CTAS to verify that each transaction was the same. Supervisors also reviewed and inquired on further random receipt/disbursement entries made. Ending CTAS balances were reviewed.
- C. **Review of 2026 Levy** - Board discussed and reviewed that preliminary levy for 2026. The board discussed and agree it may be advisable to increase some of the levy, as costs for road improvements are continuing to increase. Board recommended the following levy, but depending on the town electors discussion and input, these figures are subject to change at the annual township meeting.

	Ending Balance	Levy
<i>General Fund:</i>	\$11,380.75	\$188,000
<i>Road &amp; Bridge</i>	\$439,441.31	\$254,000
<i>Fire</i>	\$6,184.70	\$45,000
<i>Weed, Gopher, Beaver</i>	\$15,018.10	\$0
<i>Waste Management</i>	-(\$212,106.13)	\$12,000
<i>CCC</i>	-(\$113,488.32)	--
<i>Pickleball</i>	-(5,300.00)	---
<b>TOTALS:</b>	<b><u>\$118,368.91</u></b>	<b><u>\$499,000</u></b>

- D. **Adjournment** – The meeting was adjourned at 6:45 p.m. with a motion by John, seconded by Tony. Carried 3-0.

Respectfully submitted,

Claudia M. Hanson, Clerk

